

EAST SHORE DISTRICT HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING  
688 East Main Street, Branford, CT 06405

**Executive Board Meeting**  
**Wednesday, November 8, 2023 at 3:30 pm**  
**In-Person- Zoom Meeting**

Present: Susan Addiss, Michael Pascucilla, Elaine Anderson, Dr. Young, Dennis Nastri, Virginia Fallon, Darlene Zimmermann, Michael Turcio.

Absent: Susan Deko

Meeting called to order by at 3:35 p.m.

1. Welcome
2. Public Comment – none
3. Darlene Zimmermann made a motion to accept October minutes. Susan Addiss 2<sup>nd</sup> motion. All in favor. Minutes accepted.
4. Correspondence – normal correspondence
5. Old Business
  - ESDHD Vacancies – Vacancy in a maternal health program. Interviewed new candidate, going to offer position tomorrow.
  - Travel Clinic Program – Update – Dr. Young reported continues to be successful. The word is out and individuals are traveling to obtain our services.
  - Farm River Quality Water Project – (Farm River and Short Beach). Recently submitted two abstracts. Northeast FDA Shell conference, Providence, RI and National Environmental Health Association in Pittsburg, PA. Interns are leading the project for presentation.
6. New Business
  - Student intern presentation – Fiona Palmieri – Table presentation again - student unable to attend.
  - University of Connecticut partnership – medical student also going for her public health degree working with us. She has attending some of the flu clinics. She will attend a board meeting in the future.
  - Budget/Per Capita rate – Director Pascucilla presenting a minimum of 3% increase for the next fiscal year over our current per capita. Last year was 4.5%. Will revisit discussion in January after further review of the grants pending.
  - Retreat and Department Training Series. Retreat went well. Staff feedback on strategic plan was helpful. Discussion on area of improvement grant took place among the board. Workforce development

funding to be utilized to train staff to strengthen knowledge and retain them.

- Pending grants – Harm Reduction Grant for Opioid Crises – Regional grant shared with New Haven, Waterbury, and Region 2 (wrote the grant). It will include Madison and Guilford to be managed in ESDHD. Full time 5-year funded Navigator/Harm Reduction position, to be posted next month to begin in January. Direct funding from CDC to New Haven, ESDHD will be subcontractor. When adjusted for rates related to population, East Haven and Branford statistics are as high as New Haven.
- Epidemiology report – Madison Wierzel reviewed data, including hospitalizations and vaccination statistics. Noted increase anticipated due to holiday travel. Data collection and surveillance tools have decreased.
- Darlene Zimmermann made a motion to go into executive session and Susan Addiss 2<sup>nd</sup>. Returned from executive session per Dennis Nastri.
- Updating personnel policies with the Personnel Committee. In addition, need to update the bylaws. Discussion on who would like to be a member on the bylaws committee.
- Marissa DeChillo-Bateman has resigned from the board, effective immediately.
- The board meeting will return to the old schedule, the second Thursday of the month at 5:30 pm.

#### 7. Director's Report

- PHAB Accreditation Application Status – Received a response from PHAB and will be working on responding. Clarification on each domain and updates will be resubmitted. Have a year to respond; however will submit it prior to the deadline.
- ESDHD PH Activity Reports (Environmental, Emerg. Preparedness, Education & Nursing). Activity reports in a new format, now more detail.

#### 8. Adjournment

- Motion to adjourn by Virginia Fallon and seconded by Susan Addiss. All in favor. Adjourned at 4:42 pm.

Respectfully Submitted,

*Angela Carrano*

Angela Carrano, DNP, MSN, RN, Secretary